

## Privacy Notice for the CANSEARCH Foundation

Date of entry into force: May 25, 2018

This Privacy Notice explains how the CANSEARCH Foundation collects, uses and discloses your personal information and the rights you hold on it.

### The CANSEARCH Foundation

The CANSEARCH Foundation may act, in certain circumstances, as controller of your personal data, and be subject to the General Regulation of the European Union on Data Protection 2016/679 ("RGPD") and the laws and regulations of Switzerland on data protection.

Our Privacy Officer and Data Protection Officer is Mrs. Patricia Legler, Secretary General of the Foundation. Contact details: [patricia@cansearch.ch](mailto:patricia@cansearch.ch)

This Privacy Notice supersedes any other previously issued Confidentiality Notice or similar document that may have been provided to you prior to the Effective Date mentioned above.

### Your rights

Under the RGPD you are entitled to the following rights:

- Obtain access to the personal data that we hold about you and copies of it;
- Request that we cease to process your personal data if such treatment causes you harm or suffering;
- Ask that we do not send you marketing-type communication;
- Request that we delete your personal data;
- Request that we restrict the processing we do of your data;
- Receive from us the personal data that we hold about you and that you have provided us, in a reasonable format that you have specified, including in a format that allows you to transmit it to another data controller; and
- Require the correction of your personal data if they are inaccurate.

Please note that the rights mentioned above are not absolute and we can be allowed to refuse such requests if exceptions are applicable.

You can find further information on your rights at [www.edoeb.ch](http://www.edoeb.ch). If you have any questions about how we use your personal data or if you wish to exercise your rights as mentioned above, please feel free to contact us:

By mail: - Attn: Ms Patricia Legler, Secretary General and Head of Confidentiality and Data Compliance, CANSEARCH Foundation, Ch. De Pont-Perrin 6, 1226 Thônex, Geneva, Switzerland

By email - [patricia@cansearch.ch](mailto:patricia@cansearch.ch) or [info@cansearch.ch](mailto:info@cansearch.ch)

If you are not satisfied with the way we process your personal data, you can make a complaint by going to: [www.edoeb.ch](http://www.edoeb.ch).

### How we collect your data

We collect your personal data in several ways, for example:

- Through the information you give us when we meet you;
- Through information that you transmit to us when you participate in the events we organize;
- When you communicate with us by telephone, fax, email or any other electronic communication channel. As such we may be required to process, record or archive such communications;
- When you make a donation to the Foundation;
- By collecting information from public sources or from third parties (friends, relations).

## **The categories of data we collect**

We collect the following categories of personal data:

- Your surname and first name and how we can reach you (private or business address, email address and phone number);
- The amount of your donation and the reason for it if you make a donation to the CANSEARCH Foundation;
- Information on the reasons for your support to CANSEARCH, whether it is in person or financially.

## **The reasons why we process your personal data (except where you give us your consent), how we use and share them**

### **To thank you for a donation, to inform you of our activities and to invite you to our events**

We process your personal data to keep track of the contributions of our donors and sponsors, our potential donors and, more generally, anyone with an interest in the mission and activities of the CANSEARCH Foundation.

For this purpose, we use your personal data for the following purposes:

- To thank you and give you a tax certificate for your donation when you make a donation to the CANSEARCH Foundation;
- To inform you of our activities and results if you are a potential donor or a person interested in our mission;
- To answer any questions you may have about our activities;
- For the administration and management of our activities, including the archiving of these data or for their use for statistical analysis purposes.

For these purposes, we may share or transfer your personal data as follows:

- To third parties that we mandate to assist us in sending information material to you by postal or electronic mailing (Newsletters, invitations to our events, information on our activities);
- To members of the Foundation Board and various CANSEARCH Foundation Committees, to the CANSEARCH Team, or to permanent volunteers of the Foundation;
- To agents who store our data.

If you do not want to receive marketing information from us, you can contact us at any time to inform us:

By post: - Attn: Ms. Patricia Legler, Secretary General and Head of Confidentiality and Data Compliance, CANSEARCH Foundation, Ch. De Pont-Perrin 6, 1226 Thônex, Geneva, Switzerland

By email - [patricia@cansearch.ch](mailto:patricia@cansearch.ch) or [info@cansearch.ch](mailto:info@cansearch.ch)

## **Statutory obligations**

We may also be required to process your personal data in order to comply with legal obligations to which we are subject.

For this purpose, we may need to use your personal data if this is required by lawful or regulatory reporting obligations to the Foundation Supervisory Authority, for example.

## **Keeping your data**

We only keep your data as long as we have a valid reason for doing so or as long as we have no reason to delete them